

**Sanborn Regional School District  
Facilities Committee Meeting Minutes**

Sanborn Regional High School, 17 Danville Road, Kingston, NH  
February 14, 2018 – 3:00 PM

1. *Present: Jim Baker, Steve Riley, Michele Croteau*  
\*Absent: Larry Heath & Corey Mason
  
2. *Call to Order: There being no quorum, the meeting was not called to order.*  
\* The following notes reflect information shared with those present.
  
3. *Review of Minutes – Wednesday, January 3, 2018*  
\*Postponed until next meeting; Jim Baker suggested a modification to the minutes which will be made for presentation at the next meeting.
  
4. *Review of Out of Budget Adjustments - Steve Riley*  
\*Steve Riley explained the need for the budget adjustments to cover the cost of the following out of budget expenses.
  - a. Removal of snow load on roof
  - b. Seminary frozen pipes
  - c. Insurance claim for pole damage
  - d. SRHS boilers
    1. Boiler #1: 2 sections & front wall insulation replacement were included in the agreement at a cost of \$28,960; 3 additional sections were determined to need repair and added to the scope of work. The additional cost was a total of \$6,766.
    2. Boiler #3: 1 failed section (2 sections repaired)
  
5. *Seminary Fire Suppression System review*  
\*Steve provided an update regarding the Fire Suppression System. At this time the system is still up and running and the boiler room is being maintained at a temperature that allows the system to function.
  
6. *Per request, the following information pertaining to the revolving fund was provided:*  
Facilities Revolving Account deposits for 2017 & 2018 ytd
  - a. YTD FY 2018 = \$3,136.25  
FY 2017 = \$45,240.25  
FY 2016 = \$51,771.50
  
7. Adjourn @ 4:00 pm